



Board Conference Call Minutes

February 20, 2018 8:00PM (Eastern)

BOARD MEMBERS

Present:

Kari Pietsch-Wangard, Linda Templeton, Leslie Chambers, Lori Cretney, Alex Dannenmann, Kevin Draeger, Emily Potts

Excused:

Will Covert, Jess Haynsworth

Observers:

None

MEETING CALLED TO ORDER [Linda Templeton 8:01EST]

SECRETARY'S REPORT

The USIHC lists 650 members in 471 households as of February 17, 2018.

TREASURER'S REPORT (KARI PIETSCH-WANGARD)

The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

<u>Combined bank account balances as of 1/31/18:</u>	\$121,102.87
<u>Unrestricted funds as of 1/31/18:</u>	\$108,466.38
<u>Net increase (decrease) from 12/31/17:</u>	(\$973.25)

STANDING COMMITTEE REPORTS

- **Affiliated Clubs (Leslie Chambers, chair)**

Nothing to report

- **Breeding (Linda Templeton, chair)**

-Breeding Committee has voted to introduce an application for funding to the managers of sanctioned breed evaluations in 2018.

-Funds will be evenly distributed to those who apply for funding.

-Breed Seminar is scheduled for end of March. Seven of the nine committee members will be attending. Two non committee members (so far) have signed up.

For discussion and results please see policies 30 & 33.

- **Education (Alex Dannenmann, chair)**

- Talking about Knapamerki materials and order them in Iceland
- talking about plans for future instructor education

The rest was chairman work:

- Working on a proposal for the committee regarding instructor education
- building judges group with separate email address

- **Leisure (Lori Cretney, chair)**

Nothing to report.

- **Promotion (Emily Potts & Jess Haynsworth, co-chairs)**

- Website: general update with where we're at, plus I will be sending out a sitemap of the current website so we can address what's working/what's not working.
- Promotions: we just received all of the brochures and materials from Juli. We are in the process of creating some type of inventory of what we have. Will be discussing the next steps of the logo rebrand with the committee once Sherry Hoover is back from vacation.

Noted: Juli was instructed not to send the damaged booth as it was not worth the shipping fee. Only the good, salvageable booth was to have been shipped. Contrary to instruction, the damaged booth was shipped, which can not be salvaged, and the 'good' booth is reportedly 'lost'. Julie is unable to find the good booth and suspects it may have been left in the garage of her former employer, which she is not on good terms with and can not retrieve it for the USHIC.

Based on this, the BOD has determined that all hard assets (booths, projectors, prizes, etc.) are the responsibility of the respective committee chairs and the location must be recorded in BOD minutes when an item is moved or shipped. A list of these assets and corresponding committee responsible should be created.

- I also have a report from Horses of Iceland that I will send to everyone. It shows exactly what HOI has done this year and how our investment is being utilized. She is also sending me a summary of each of the levels of partnership and what our benefits are. This will help us make sure we are maximizing our investment. We don't necessarily need to discuss this during the call, but after everyone looks it over I'd be happy to answer any questions.

Promotions presented results of recent FB activity. The BOD is supportive of this community building effort, however, the BOD recommends that only US registered horses be featured on the various FB and Website promotions, in the case of foals, both dam and sire should be US registered, if the foal is a yearling, that foal must be listed on the appropriate stallion report from the prior year. The BOD also requests that photos used give credit to the photographer and we have been given permission to use the photo by both the photographer and the rider/horse owner. Promotions will be taking this back to the committee to create guidelines/ policy.

- **Quarterly (Nancy Marie Brown & Nikki Esdorn, co-chairs, Leslie Chambers liaison)**

Quarterly Committee report

Feb. 16, 2018

submitted by Nancy Brown

The March 2018 issue of the Quarterly is currently at press. The e-Quarterly has been released to the webmaster and printed copies will go in the mail on March 1. They should be received by all members by March 15.

Issue One 2018 features the results of the Blood Profile Project, more on positive reinforcement training, a comparison of tölt to other four-beat gaits, the horse as therapist, and more, as well as news from USIHC Affiliated Clubs, the USIHC Board of Directors, and our parent organization, FEIF.

The Quarterly Committee is now hard at work on the June 2018 issue. The deadline for that issue is April 1. Board members and committee chairs, please let us know ASAP if you want us to save space for any text, photos, or advertisements for that issue. (Remember that ads for USIHC-sanctioned events are free.) We will be printing 600 copies of this issue. Extras will be made available for promotional purposes; contact quarterly@icelandics.org.

We have also been in discussion with Kara Noble and Em Potts concerning all the web-related systems Doug Smith set up that the Quarterly depends upon for its production and distribution, including:

1. the USIHC membership lists
2. the magazine mailing lists
3. the Farm List
4. our FTP space on the USIHC server
5. posting of the e-Quarterly in the USIHC online archive, and announcing it on the USIHC website and Facebook pages
6. updating the Topic Index
7. the Quarterly committee's use of and interaction with various other parts of the USIHC website.

Finally, we have received a very nice thank-you letter from Gray Strausser, one of the winners of the 2017 Spaeri Youth Award, who says, "The money will go toward furthering my education in the breed so that I can someday help others in the USIHC the way they have helped me." The committee will be discussing ways to continue the award (which was not funded in 2018) by finding a private donor.

• **Sport - (Will Covert, chair)**

Six Shows have been sanctioned so far and listed on the USIHC calendar.

FEIF will publish the updated rules for 2018 in March and they will go into effect on April 1st.

• **Youth (Kevin Draeger, chair)**

-The scores for the FEIF Youth Cup applicants were sent back to us from the judge. We have a full team and alternates. We have not yet found a country leader.

The BOD has requested that Kevin do a write up on the winners for Promotions to post.

-I have just begun a discussion about replacing the Spaeri Award with possibly a Youth Rider of the Year Award.

Old Business

- Proposal on Proposals [Jess Haynsworth]

This proposal is pending since the November call, final verbiage needs to be sent to BOD for approval, then promoted to the member base.

The BOD asks that Jess finalize the wording on this and circulate it to the BOD prior to the next BOD Call.

- General Policy for WC Horse Support [Ásta Covert /]

- WC Team leader designation (future) [Ásta Covert /]

New Business – Policy Review and Update

We have the need to update and revise several of our policies in this new year, below you will find the original policy followed by the *proposed policy* and the author of the proposal.

From the minutes of our last call:

As a result of the budget process and organizational changes, the following policies will be rewritten and presented for BOD approval:

Policy 8, Committee Chairs, will be rewritten by the USIHC Secretary and submitted to the BOD for approval.

Policy 21, Affiliated Clubs Advertising & Breed Demo Matching Funds, will be rewritten by the Promotions Chair and submitted to the BOD for approval. The new policy will not support print ads.

Policy 29, Young Horse Linear Description will be retired for 2018.

Policy 30, Flagship Event Funding, will be rewritten by Sport and Breeding Chairs and submitted to the BOD for approval. A cutoff date for funding applications will be added.

Policy 31, Affiliated Club Clinic Support, will be rewritten by the Affiliated Clubs Chair and submitted to the BOD for approval.

Policy 32, Schooling Show Support, will be removed for 2018.

Policy 33, Breeding Evaluation Education, will be rewritten by Breeding Chair and submitted to the BOD for approval.

2. Votes in FEIF

Original

The USIHC delegate to the annual FEIF Delegates Assembly shall be aware of the agenda and vote consistently with the direction of the Board. In the event that matters come up at the meeting on which the board cannot comment, the delegate shall use his best discretion in the interest of the USIHC when voting. Committee chairs shall have the discretion to vote according to the needs of their USIHC committees.

Proposed changes by Kari Pietsch-Wangard - Passed

The USIHC delegate(s) to the annual FEIF Delegates Assembly shall be aware of the agenda and vote consistently with the direction of the Board. In the event that matters come up at the meeting on which the board cannot comment, the delegate(s) shall use their best discretion in the interest of the USIHC when voting. Committee chairs shall have the discretion to vote according to the needs of their USIHC committees.

5. Budgets

Original

Annual committee budgets shall be projected per department by the board in consultation with the respective committee chair. The budgets will be due before the March Board meeting each year. The Board shall review, modify, and approve the budgets at the March meeting.

Proposed by Kari Pietsch-Wangard - Passed

Annual committee budgets shall be projected per department by the board in consultation with the respective committee chair. The budgets will be due before the Board's Budget Meeting which will be held no later than the March Board meeting each year.

8. Committee Chairs.

Original

For many years it was required that Committee Chairs be members of the Board. In 2006, it was determined that Committee Chairs may be persons outside the Board. In that event, however, the Board will designate a Board member to be a liaison to the Board from that Committee. The purpose of establishing a liaison is to insure that the Board will be kept informed of any matters within the Committee of which it should be aware and so that the Board will be able to communicate any requests it might have of the Committee. The liaison has no responsibility for the work of the Committee and functions simply to facilitate communication.

The Board selects all Committee Chairs. In the event a Committee Chair wishes to resign he/she may recommend one or more successors to be considered by the Board.

Proposed changes by Linda Templeton - Passed

It is preferred that Committee Chairs be members of the Board. The role of all chairs is primarily to facilitate discussion and communicate proposals formed by committee consensus. Care must be taken to include point persons and timelines for all proposals submitted to the Board for consideration. In the event that a committee requires a skill set not resident in the current BOD members, the BOD may appoint a Committee Chair outside of the BOD. In that event, however, the Board will designate a Board member to be a liaison to the Board from that Committee. The purpose of establishing a liaison is to insure that the Board will be kept informed of any matters within the Committee of which it should be aware and so that the Board will be able to communicate any requests it might have of the Committee. The liaison has no responsibility for the work of the Committee and functions simply to facilitate communication.

The Board selects all Committee Chairs. In the event a Committee Chair wishes to resign he/she may recommend one or more successors to be considered by the Board.

There was discussion regarding whether a BOD should be allowed to Chair more than one committee at a time. The BOD recognizes the issues inherent in this, (too heavy of a work load, imbalance of influence) but voted by majority to omit language that would prohibit multiple chair positions. The reasoning is in the case of emergency a policy would have to be changed / rewritten, voted upon, etc. The BOD unanimously agreed that each BOD can effectively manage only one committee long term, but disagreed about making it policy. The vote was 4 to 3 in favor of the above language. Voting in favor were: Kari Pietsch-Wangard, Linda Templeton, Alex Dannenmann and Lori Cretney. Voting to add restriction to policy were: Kevin Draeger, Emily Potts and Leslie Chambers

13. Midyear Membership Applications – Policy Suspended as It is No Longer Relevant - Passed

All memberships expire on their one-year anniversary regardless of when the membership begins

18. Seminar Participation change to per Leslie Chambers

"USIHC Sanctioned and Sponsored Event Participation".

All USIHC sanctioned seminars (Judge Seminary - Education Committee), shows (Sports Committee) and breed evaluations (Breed Committee), as well as events that receive partial funding such as clinics (Affiliated Clubs Committee) and schooling shows (Sports Committee and possibly Affiliated Clubs Committee) must require all participants be given the option of becoming USIHC members prior to participation in the event or be charged \$50 non member fee (all non member fees collected should be submitted to the USIHC treasurer upon completion of the event).

18. USIHC Sanctioned and Sponsored Event Participation Proposed by Leslie Chambers- Passed

All USIHC sanctioned seminars (Judge Seminar - Education Committee), shows (Sports Committee) and breed evaluations (Breed Committee), as well as events that receive partial funding such as clinics (Affiliated Clubs Committee) and schooling shows (Sports Committee and possibly Affiliated Clubs Committee) must require all participants be given the option of becoming USIHC members prior to participation in the event, or be charged the non member fee set in Policy # 25 (2018: fee set at \$50). Overseeing committee chair will be responsible for compliance verification (participants in Judge seminar, owners of horses in USIHC sanctioned breed evaluations, riders in all USIHC sanctioned shows, riders in USIHC funded schooling shows and riders/auditors of USIHC funded clinics.)

21. Affiliated Clubs Advertising & Breed Demo Matching Funds new policy approved by BOD email vote

Guidelines for Requesting Promotional Breed Demo & Display Stall Matching Funds

USIHC may provide matching funds for breed demonstrations or display stalls at trade shows and events across the country for the purpose of promoting the breed and organization.

- The total amount of funding for 2018 is \$750 with a maximum limit of \$150 per event to be dispersed on a "first come, first served" basis.
- For every dollar spent from the affiliated club, USIHC will match 50% up to \$150.00. (to receive the full \$150, the club must spend at least \$300)

- The funds are for the purpose of a breed demonstration OR for a display stall at the event.
- Only USIHC Affiliated Clubs may request funding for this policy. Individuals who are requesting funding on behalf of their affiliated club need to also be current USIHC members in good standing at the time of the request through the end of the event.
- Breed demo or display stall must be for promotional club purposes only, not an advertisement/sales opportunity
- Each club can only receive up to \$150 per year
- Requests for funding must be submitted to the USIHC promotion committee chair no less than thirty (30) days in advance of the event. Copies of the agreement with the venue and receipts showing the exact amount paid to the expo organizers must be provided prior to reimbursement.
- After all of the above information has been received by the USIHC Promotion Committee Chair, it shall be reviewed for approval/denial of funding. If approved, the USIHC Treasurer will be notified to make the reimbursement, and if denied, a written explanation will be sent.

Per Kari:

Suggest this should be reviewed on a yearly basis same as other funded policies.

Further suggest we hold this to Breed Demos only as no one has used the advertising portion for at least 5 years. This would eliminate sub numbers 2, 3, 4 & 5.

23. Errors and Omissions Insurance **Passed**

The Congress purchase and maintain Errors and Omissions Insurance for the Board and Registry with a \$250K level of coverage and an annual premium not to exceed **\$1000**.

25. **Non-member Fee Determination (This should be retired or reworded to state this most happen prior to participation in event)** *Leslie Chambers*

Membership status for all Congress events, which have non-member fees, shall be determined **prior to** the conclusion of the event. Any participant who is not a member in good standing shall be required to pay the appropriate non-member fee **(2018: fee set at \$50)**. The event organizer shall be responsible for the collection of all non-member fees **and they shall be paid to the USIHC prior to the release of any USIHC funding (for example: Policy 30, Flagship Funding; Policy 31, Regional Club Clinic and Schooling Show Funding)**.

2/16/18 Leslie Chambers

25. **Non-member Fee Determination Proposed by Leslie Chambers-** **Passed**

Membership status for all Congress (USIHC sanctioned and sponsored) events, which have non-member fees (see policy # 18), shall be determined and included in the event registration materials. Any participant who is not a member in good standing shall be required to pay the appropriate non-member fee (2018: fee set at \$50). Non member fees should be collected prior to the event, if USIHC membership cannot be verified. If the participant can prove USIHC membership at the time of the event, the fee may be reimbursed at the conclusion of the event. The event organizer shall be responsible for the collection of all non-member fees and they shall be paid to the USIHC prior to the release of any USIHC funding (for example: Policy 30, Flagship Funding; Policy 31, Regional Club Clinic and Schooling Show Funding). These fees should also be included with the show report form and fee for sanctioned shows.

29. Young Horse Linear Description Financial Support Old Policy for Historical Reference Only - **Passed**

There is no funding for Young Horse Assessment in 2018.

In 2017, the Board had approved a total of \$2,000 to be divided into four separate grants of \$500 each for Young Horse Linear Description events. Applications post-marked on or after June 1, 2017 will be considered for funding. Funding will be awarded on a first-applied first-funded basis as long as all other criteria are met. Once the event has been approved by the US Breeding Leader as successfully completed and all documents received, payment will be issued to the organizer by the USIHC Treasurer.

Requirements:

- The judge and event must be approved by the USIHC Breeding Leader as required by FEIF. To be approved as a judge, he/she must be an international breeding judge and have additional formal training using the linear system.
- The Young Horse Linear Description event must be open for the public to observe and for public horses to participate to be eligible for grant funding.
- Application for funding must be received, by the US Breeding Leader (breeding@icelandics.org) post-marked no later than one month prior to the event using the 2017 Young Horse Linear Description [Application Form](#).
- The event details must be submitted the USIHC Secretary (calendar@icelandics.org) for inclusion in the [USIHC Calendar](#) no later than one (1) month before the event.
- The host/organizer of the event must be a current USIHC member in good standing both at the time of application and at the time of the event.
- The young horses at the event must be evaluated under the [FEIF General Rules for Foal and Young Horse Assessments](#).
- The iPad app must be used at the event to give owners/breeders immediate access to the linear assessment values to maximize the opportunity for the judge to educate breeders and others in attendance. Education of breeders in order to improve their breeding is the primary purpose of Young Horse Linear Description events. Organizers are encouraged to provide printed copies of the linear assessment forms to the breeders the day of the event.
- The event must be successfully completed and the results of all assessments must be forwarded to the US Breeding Leader via online iPad app as well as signed and dated paper judging sheets generated from the app no later than 14 days after event completion in order to facilitate error-free submission of the data to the FEIF researchers.
- The Breeding Leader will not publish/release the linear percentages as the singular intent of this program is education of breeders and others in attendance. Participants are welcome to release the information at any time at their discretion. No national award/ranking will be conferred.

Event organizers that follow these guidelines but do not access funding are still strongly encouraged to submit the data in the forms requested (iPad and paper) to the USIHC Breeding Leader in order to facilitate submission of the data to the FEIF researchers.

30. Flagship Event Funding (2017) Original

The USIHC understands the needs to provide support for its flagship programs - sanctioned sport shows and breeding evaluations. In order to provide substantial financial support needed the USIHC has decided that for the 2017 calendar year a total of \$9,000 per year will be budgeted to support these events. This amount will be distributed in increments of \$1,000 per event subject to the eligibility requirements below.

- The first nine events of the year that have been sanctioned by either the US Sport Leader or the US Breeding leader for funding on a first/approved, first/funded basis. Funding qualification is based on the date the sanction is granted not the date of the event.

- The organizer of the event must either be a member(s) in good standing of the USIHC or an official Affiliated club of the USIHC.
- In the case of a breeding evaluation, the [FEIF Application for International Breeding Shows](#) must be submitted to and signed off (approved) by the US Breeding Leader (sent to breeding@icelandics.org). In the case of a sanctioned sport show, the procedures in the current [Sanctioned Show Rules](#) must be followed and a [Sanctioned Show Application](#) must be approved by the US Sport Leader (sport@icelandics.org).
- The event must be conducted in accordance with all USIHC and FEIF applicable rules/regulations.
- The event must be deemed as successfully completed by either the US Sport Leader or the US Breeding Leader (in his/her sole discretion) depending on the type of event.

After the qualifying event has been deemed successfully completed by either the US Sport Leader or the US Breeding Leader, the USIHC Treasurer will distribute the supporting funds to the designated party. Events that have qualified, but fail to successfully be completed, will not be funded and may not be funded in the future under this program at the discretion of the USIHC Board of Directors.

30.a. Sanctioned Show Funding (2018) Proposed by Will Covert - Passed

The USIHC understands the needs to provide support for Sanctioned Sport Shows, especially in new regions. In order to provide the substantial financial support needed the USIHC has decided that for the 2018 calendar year a total of \$3,250 will be budgeted to support these events. This amount will be distributed on a sliding scale for the first four times the event is held (an event will be determined by location and/or show organizer) The first funding amount will be \$1,000, the second will be \$750, the third \$500 and the fourth and final will be \$250. Funding qualification is based on the date the sanction is granted not the date of the event.

- *The organizer of the event must either be a member(s) in good standing of the USIHC or an official Affiliated club of the USIHC.*
- *The event should be open to the public*
- *The event details (including dates, event location and contact person) must be submitted to the Sport Committee Chair for inclusion on the USIHC Calendar of Events.*
- *The procedures in the current [Sanctioned Show Rules](#) must be followed and a *Application* must be approved by the US Sport Leader (sport@icelandics.org).*
- *The event must be conducted in accordance with all USIHC and FEIF applicable rules/regulations.*
- *All riders must be in compliance with Policy #18. Organizer must submit a list of riders for verification of USIHC membership (prior to the event) to the Sport Committee Chair, any owner or participant found not to be a USIHC member is subject to a \$50 non member fee due to the USIHC, see policy #25.*
- *The event must be deemed as successfully completed by the US Sport Leader (in his/her sole discretion).*

After the qualifying event has been deemed successfully completed by the US Sport Leader, the USIHC Treasurer will distribute the supporting funds to the designated party. Events that have qualified, but fail to successfully be completed, will not be funded and may not be funded in the future under this program at the discretion of the USIHC Board of Directors.

30.b. Breed Evaluation Funding (2018) Proposed by Linda Templeton - Passed

The USIHC understands the needs to provide support for critical programs such as breed evaluations. The USIHC recognizes the great expense of a breed evaluation and that most organizers do not have adequate experience in anticipating and managing the costs. The goal is to assist organizers with funding to enable them to ultimately become self sufficient.

The budget for Breed Evaluations in 2018 is \$2000. The distribution of these funds will be recommended by the Breeding Committee and approved by the BOD, within the following parameters.

- The organizer of the event must be a member(s) in good standing of the USIHC or an official Affiliated club of the USIHC.
- The event should be open to the public to attend.
- The event details (including dates, event location and contact person) must be submitted to the Breeding Committee Chair for inclusion on the USIHC Calendar of Events.
- The [FEIF Application for International Breeding Shows](#) must be submitted to and signed off (approved) by the US Breeding Leader (sent to breeding@icelandics.org).
- The organizer must submit a request for funding by April 15, 2018.
- The funds will be equally allotted to each completed request for funding.
- Up to \$300 per allotted funding may be retained by the Breeding Committee to assist with travel costs to meet the USIHC requirement of a Breed Committee Member being present at each Breed Evaluation.
- The event must be conducted in accordance with all USIHC and FEIF applicable rules/regulations.
- All horse owners in both Breed Evaluation and YHA, as well as participants in any instructional seminars, must be in compliance with Policy #18. Organizer must submit a list of owners and participants for verification of USIHC membership (prior to the event) to the Breeding Committee Chair, any owner or participant found not to be a USIHC member is subject to a \$50 non member fee due to the USIHC, see policy #25.
- The event must be deemed as successfully completed by the US Breeding Leader (in his/her sole discretion).

After the qualifying event has been deemed successfully completed by the US Breeding Leader, the USIHC Treasurer will distribute the supporting funds to the designated party. Events that have qualified, but fail to successfully be completed, will not be funded and may not be funded in the future under this program at the discretion of the USIHC Board of Directors.

31. **Affiliated Club Clinic Support (2017) Original**

The USIHC has budgeted to support clinics held by USIHC Affiliated clubs. Funds will be distributed in increments of \$500 per club per event for up to two (2) events per club in the 2017 calendar year subject to the eligibility requirements below.

Eligibility:

1. The event must be open to the public to either participate, or audit.
2. The event details must be submitted to both the Affiliated Club Committee Chair (affiliated_clubs@icelandics.org) and the USIHC Secretary (calendar@icelandics.org) for inclusion in the USIHC Calendar of Events no later than 1 month (30 days) before the event. (The club hosting the event must be in good standing with the USIHC at the time of event submission for inclusion on Event calendar.)
3. Each club will be eligible for two \$500 grants in 2017. (No more than two grants will be approved. Each at a maximum of \$500.)
4. The club hosting the event must be in good standing with the USIHC at the time of the event.
5. The event must be approved as successfully completed by the Affiliated Club Committee Chair.
6. Once the event has been approved as successfully completed payment will be issued to the organizer by the USIHC Treasurer.

Suggested (but not required): Affiliated Club include a write up of the event in the *Quarterly*.

32. **Schooling Show Support (2017) (this gets rolled into 31)**

The USIHC has budgeted to support Schooling Shows. Funds will be distributed in increments of \$250 per event for up to 12 events in the 2017 calendar year subject to the eligibility requirements below.

- The first twelve events of the year that have been sanctioned by the US Sport Leader for funding on a first/approved, first/funded basis. Funding qualification is based on the date the application is approved not the date of the event.
- The procedures in the current Schooling Show Handbook must be followed and a Schooling Show Request For Funding Application must be approved by the US Sport Leader (sport@icelandics.org).
- The event must be deemed as successfully completed by either the US Sport Leader.

After the qualifying event has been deemed successfully completed by the US Sport Leader, the USIHC Treasurer will distribute the supporting funds to the designated party. Events that have qualified, but fail to successfully be completed, will not be funded and may not be funded in the future under this program at the discretion of the USIHC Board of Directors.

31: Regional Club Clinic or Schooling Show Support (2018) Proposed by Leslie

Policy #31 has been budgeted \$3500 by the USIHC to support clinics or schooling shows held by USIHC regional clubs (\$250 per club). Funds will be distributed in \$250 increments, for the calendar year 2018 subject to the eligibility requirements below.

Eligibility:

1. The events must be open to the public to either participate, or audit.
2. The event details (including dates, clinician's name, clinic location and who to contact) must be submitted to both the Affiliated Club Committee Chair (regional_clubs@...) and the USIHC Secretary (calendar@...) for inclusion in the USIHC Calendar of Events no later than 1 month (30 days) before the event. (The club hosting the event must be in good standing with the USIHC at the time of event submission for inclusion on Event calendar.)
3. Each club will be eligible for one \$250 grant in 2018. (No more than one grant/club will be approved. Maximum is \$250.)
4. The club hosting the event must be in good standing with the USIHC at the time of the event.
5. New clubs formed after January 1, 2018, will be eligible for funding only if the budget allows and therefore are not guaranteed funding.
6. All riders in the event must be USIHC members prior to participation (in keeping with Policy # 18/25). Organizer must submit a list of riders for verification to the Affiliated Club Committee Chair, any rider found not to be a USIHC member is subject to a \$50 non member fee due to the USIHC.
7. The event must be approved as successfully completed by the Affiliated Club Committee Chair.
8. Once the event has been approved as successfully completed payment will be issued to the Regional Club by the USIHC Treasurer.

Suggested (but not required):

1. Regional Club include a write up of the event in the Quarterly

31. Regional Club Clinic or Schooling Show Support (2018) Proposed by Leslie Chambers - **Passed**

Policy #31 has been budgeted \$3500 by the USIHC to support clinics or schooling shows held by USIHC regional clubs (\$250 per club). Funds will be distributed in \$250 increments, for the calendar year 2018 subject to the eligibility requirements below.

Eligibility:

1. The events must be open to the public to either participate, or audit.
2. The event details (including dates, clinic topic, clinic location and who to contact) must be submitted to both the Affiliated Club Committee Chair (regional_clubs@...) and the USIHC Secretary (calendar@...) for inclusion in the USIHC Calendar of Events no later than 1 month (30 days) before the event. (The regional club hosting the event must be in good standing with the USIHC at the time of event submission for inclusion on Event calendar.)

3. Each regional club will be eligible for one \$250 grant in 2018. (No more than one grant/club will be approved. Maximum is \$250.)
4. The regional club hosting the event must be in good standing with the USIHC at the time of the event.
5. New regional clubs formed after January 1, 2018, will be eligible for funding only if the budget allows and therefore are not guaranteed funding.
6. All riders and auditors must be in compliance with Policy #18. Organizer must submit a list of riders and auditors for verification of USIHC membership (prior to the event) to the Affiliated Club Committee Chair, any rider found not to be a USIHC member is subject to a \$50 non member fee due to the USIHC, see policy #25.
7. All participating horses must be Icelandic.
8. The event must be approved as successfully completed by the Affiliated Club Committee Chair.
9. Once the event has been approved as successfully completed payment will be issued to the Regional Club by the USIHC Treasurer.

Suggested (but not required):

1. Regional Club include a write up of the event in the Quarterly.

33. Breed Evaluation Education Proposed by Linda Templeton - **Passed**

The USIHC Board has budgeted \$500 in 2018 as a loss prevention for an educational seminar with the goal of educating members of the breeding committee as well as breeders, owners, and potential buyers about breed evaluations.

34. BOD Email Vote Proposed by Linda Templeton - **Passed**

If an issue is critical and a vote is needed before a Board Call, a BOD can request an Email Vote. This email should be flagged with 'VOTE NEEDED' in the subject line. Each BOD has 48 hours to respond. A super majority of seven positive votes carries the proposal.

If a proposal does not pass, it can be brought into the next board call for further discussion.

All email votes are to be included in the next month's minutes after committee reports.

35. Issue Handling Procedure Proposed by Leslie Chambers - Pending

1. The issue should be well defined in a single clear statement. This is to be done by the Board member to which the issue is first presented. This information will then be shared with the entire board. The initial receipt Board member will also immediately acknowledge the receipt of the "issue" and inform the sender of the handling procedure. (steps 2-7).
2. The Board will identify a Board member who will serve as point person and oversee the procedure and provide a timeline. This may require a call for an "executive session".
3. Identify all relevant individuals involved in the issue. These individuals should be asked to provide their written account of the issue that will be shared with all those involved (provide date due).
4. These documents will be reviewed by the USIHC BOD, which will then conclude an appropriate action (provide date due).
5. This action will be shared with individuals involved who will be given a chance to respond in writing (provide date due).
6. These responses will be reviewed and the USIHC BOD will decide whether to stand by their original conclusion or modify (provide date due).

7. All will be notified and the issue will be closed. Written notification shall be prepared and agreed upon by the BOD by a specified due date. Notifications will be made in the following order, first to individuals involved and second to general membership. If it is determined appropriate the written notification to the general membership should closely follow that given to the individual, within 24-48 hours.

Policy # 36 Standard of Conduct (Ethics Code) - to be written

This procedure will be reviewed on the next BOD call. Items to be added are 'Standard of Conduct', a timeline for acknowledgment of an inquiry.

The BOD also would like to add an additional policy to state both a Standards of Conduct and an Ethics Code.

This BOD call concluded at 10:26 EST.

The Next BOD Call is scheduled for March 13, 2018 8:00PM EST.

USIHC General Membership Funds

12/31/17		1/31/18
\$ 5,268.24	Checking	\$ 4,648.82
\$ 106,362.80	Money Market	\$ 106,375.45
\$ 10,075.88	CDs	\$ 10,078.60
\$ 121,706.92	subtotal	\$ 121,102.87
\$ (4,863.91)	Youth Fund	\$ (5,091.01)
\$ (4,000.00)	Judge Scholarship Fund	\$ (4,000.00)
\$ (3,403.38)	World Champ. Team Fund	\$ (3,545.48)
\$ 109,439.63	USIHC Unrestricted Membership Funds	\$ 108,466.38
Net Decrease from 12/31/17		
-\$973.25		

02/15/18

United States Icelandic Horse Congress Inc.
Balance Sheet Standard
 As of January 31, 2018

	<u>Jan 31, '18</u>
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	4,648.82
Associated Money Market Acct.	106,375.45
Total Checking/Savings	<u>111,024.27</u>
Other Current Assets	
CD ownd by USIHC mature 10/7/19	2,000.00
CD ownd by USIHC mature 10/7/20	2,000.00
CDs for Judge Scholarship Fund	
CD-matures 10/5/18	3,078.60
CD-matures 4/13/20	3,000.00
Total CDs for Judge Scholarship ...	<u>6,078.60</u>
Total Other Current Assets	<u>10,078.60</u>
Total Current Assets	<u>121,102.87</u>
TOTAL ASSETS	<u>121,102.87</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended Judge Schlshp. Fund	4,000.00
Unexpended World Champshp F...	3,545.48
Unexpended Youth Funds	5,091.01
Total Other Current Liabilities	<u>12,636.49</u>
Total Current Liabilities	<u>12,636.49</u>
Total Liabilities	12,636.49
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	12,513.07
Net Income	-973.25
Total Equity	<u>108,466.38</u>
TOTAL LIABILITIES & EQUITY	<u>121,102.87</u>

United States Icelandic Horse Congress Inc.
Income & Expense Report
January 2018

Income		Expense	
Education-Riding Badge		Breeding Committee Exp.	
Riding Badge Inc.	38.54	Breeding Comm. Equipment Exp.	79.32
Interest Income		28.93	
		Competition Comm. Expense	
		National Ranking Award Expense	588.00
		FEIF World Ranking Fee for 2017	287.86
		Total Competition Comm. Expense	<u>875.86</u>
Leisure Committee Income		Leisure Committee Expense	
S2SS income	8.00	Sea2ShiningSea expense	998.00
Membership Related Income		Membership Related Expenses	
Farm Listing	1,073.88	Annual Meeting Exp.	
Membership Dues		2018 Denver Annual Mtg. exp.	2,307.32
Family Memberships	1,269.34		
Individual Memberships	<u>2,669.33</u>		
Total Membership Dues	<u>3,938.67</u>	FEIF related expenses	
		FEIF Mbshp fees	2,635.14
Quarterly Inc.			
Quarterly Adv. Inc.	<u>924.02</u>	Toll Free line	<u>12.95</u>
Total Membership Related Income	<u>5,936.57</u>	Total Membership Related Expenses	<u>4,955.41</u>
		Promotional Exp.	
		Ambassador award	200.00
		Promotional Advertising	745.01
		Promotional Exp. - Other	<u>100.00</u>
		Total Promotional Exp.	<u>1,045.01</u>
Registry Income		Registry Expenses	
Registration fees	498.97	Clerical for registry	183.00
Transfer fees	<u>309.82</u>	Registry Office supplies	93.48
Total Registry Income	<u>808.79</u>	Registry Postage	<u>64.00</u>
USIHC Non-Member fees	<u>50.00</u>	Total Registry Expenses	<u>340.48</u>
Youth Committee Inc.		Youth Committee Exp.	
Youth Cup Tryout Fees	600.00	Spaeri Award	150.00
Total Income	<u>7,470.83</u>	Total Expense	<u>8,444.08</u>

Net Income (Loss) : -973.25