

USIHC – Board Of Directors 06/08/11 MEETING MINUTES

Board Members:

Present: Katrin Sheehan, Doug Smith, Sam Castleman, Ásta Covert, Kari Pietsch-Wangard
Sara Lyter, Kathy Lockerbie

Excused: Anne Elwell, Cindy Wescott

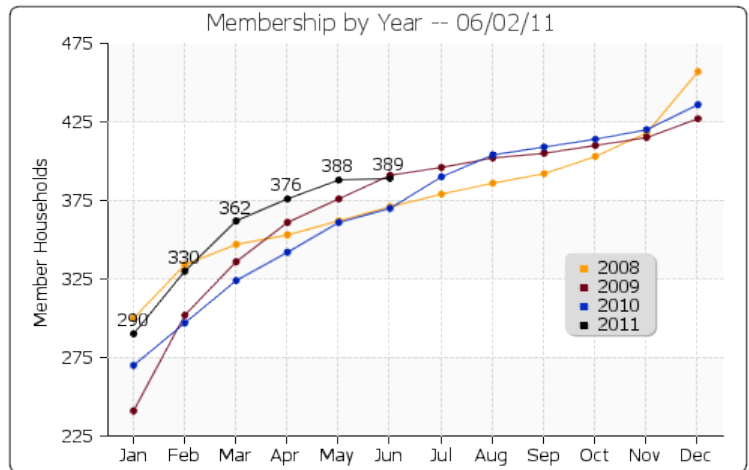
Observers: Laurie Prestine, Sverrir Bjarmartz, Juli Cole

Meeting Called to Order: 9:08PM (Eastern) [Sara Lyter]

Secretary's Report (Doug Smith)

The membership remains essentially flat. It would appear earlier efforts to boost renewals have displaced the traditional increase in the membership at the start of the competition season.

The segment of the membership requesting electronic notification of the *Quarterly* publication received emails on May 15th announcing the June issue.



Treasurer's Report (Kari Pietsch-Wangard)

The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

Combined bank account balances as of 05/31/11: \$148,259.10

Unrestricted funds as of 05/31/11: \$130,000.86

Net increase (decrease) since 04/30/11: \$1,262.05

See attached financial statements.

Standing Committee Reports

Breeding (Katrin Sheehan)

No report received.

Competition (Will Covert, Ásta Covert liaison)

The results of the World Championship Team Tryouts have been posted to the website and the national ranking updated. Doug has sent invitations to all qualifying riders. The riders must declare their intentions by June 21st to meet the next FEIF deadline and comply with the terms of the team hotel reservation.

The World Championships Team will be Ásta Covert, Anne Marie Martin, Rachel Ng, and Chrissy Siepolt. The other riders who qualified and elected not to travel to Austria were Sigrún Brynjarsdóttir, Shannon Hughes, and Guðmar Petursson.

Constitutional Review (Kari Pietsch-Wangard)

Nothing to report.

Education (Sara Lyter)

Nothing to report.

Membership (Kathy Lockerbie)

No report received.

Pleasure Riding (Ellen Wilson, Kathy Lockerbie liaison)

The call for mid-year reports is going out.

Promotion (Anne Elwell)

Nothing to report.

Quarterly (Judy Strehler, Anne Elwell liaison)

The June issue of the *Quarterly* (Issue #2, 2011) was released electronically on May 15 and mailed on June 1.

The committee is currently accepting ideas for articles for the September issue. Deadline for finished articles with illustrations is July 1. Deadline for advertisements in that issue is also July 1. Please contact Judy Strehler or Nancy Marie Brown.

Rescue Committee (Sara Lyter)

Nothing to report.

Regional Clubs (Lori Gillespie, Doug Smith liaison)

No report received.

Web (Doug Smith)

Nothing to report.

Youth (Sam Castleman)

No report received.

Old Business

- Future of Congress Annual Meetings. [Anne Elwell & Doug Smith]
Reset for July since Anne was not on the call.
- Proposed Rescue Committee Structure [Sara Lyter]
No activity. Reset for July.
- Policy for Sanctioning and Funding of Educational Seminars [Sara Lyter]
No activity. Reset for July.

New Business

- Youth Cup 2012 Budget Request [Sam Castleman]
Request that the Country Leader (CL) and Team Leader (TL) selected by the Youth Committee (YC) for the FEIF 2012 Youth Cup receive support for travel expenses of \$1000.00 each. So the YC's request for approval in the 2012 budget is \$2000.00. This expense was approved for the 2010 YC and helped in the CL/TM recruitment process. The YC wants early approval of this amount so that we are able to post this generous offer on the application forms.

MOTION: [Doug Smith] The Board approve the \$1000 travel reimbursement budget request for the Team and Country leaders for the 2012 Youth Cup. Approved unanimously.

- Youth Cup Tryout Procedures & Application Forms [Sam Castleman]
Request approval of the attached draft revisions of Youth Cup procedures and forms. (These excellent revisions and additions were done by Laurie Prestine.)

Youth Cup Rules and Procedures (revision)

Added was a description of the Youth Cup. The description was taken from the following FEIF link: www.feiffengur.com/documents/yophil04.pdf

2012 Youth Cup Application (revision)

Updates timing of the try-out video. Suggest videos be made from June 1 - Nov 27, 2011. The intent of this revision is to ensure that we send current qualified riders. Also, it gives time for our youth riders to plan around weather and other events.

Updates timing of team notification. Suggest the team including riders, country leader and team leader be notified January 18, 2012. This update is aimed at ensuring the team adequate time to make plans for an international competition. Preparations include travel arrangements, time management and horse arrangements. Furthermore, the earlier notification date allows us to register our team with the organizers of the YC more timely. (FYI – the 2010 team was announced March 15)

Country Leader Application (new)

Provides description of Country Leader (CL) duties (taken from 2010 YC website). Selects CL at same time as the team is chosen. The application form gives applicants a format to express interest and list qualifications.

Team Leader Application (new)

Provides description of Team Leader (TL) duties (taken from 2010 YC website). Selects TL at same time as the team is chosen. The application form gives applicants a format to express interest and list qualifications.

MOTION: [Kari Pietsch-Wangard] The Board approve the Youth Cup 2012 Tryout Rules and Applications with the following modifications: (1) The role of the essay and personal references be more clearly stated in the rules. (2) The applications indicate individuals must be Congress members in good standing in the year of the Youth Cup as well as the year of the application. Approved unanimously.

- Youth Committee Chairmanship [Sam Castleman]
I have asked Anne to be relieved of Youth Committee Chair. Laurie Prestine has agreed to be a Co-Chair but is not in a position to serve as sole Chair. We are looking for someone to fill that role but in the meantime, I will co-chair with Laurie.

Next meeting: July 12, 2011 9:00PM (Eastern)

Meeting adjourned: 9:29PM(Eastern)

USIHC
Income and Expense Report
May 2011

Income		Expense	
Interest Income	22.51	Membership Related Expenses	
Membership Related Income		Administration	
Membership Dues		Mbshp. Postage	17.60
2011 Membership Dues		Total Administration	17.60
2011 Family Membership	188.43	Service fees	
2011 Individual Membership	351.95	Bank Fees	
Total 2011 Membership Dues	540.38	Wire fees	23.31
Total Membership Dues	540.38	Total Bank Fees	23.31
Website Inc.		Total Service fees	23.31
Website Ad Inc.	186.13	Toll Free line	12.95
Total Website Inc.	186.13	WorldFengur Exp.	648.71
Total Membership Related Income	726.51	Total Membership Related Expenses	702.57
Pleasure Rider Program Inc.		Promotional Exp.	
2011 PRP Program Inc.		Display booth shipping	97.66
2011 PRP Adult fee	28.83	Total Promotional Exp.	97.66
2011 PRP Jr mbshp fee	11.96		
Total 2011 PRP Program Inc.	40.79		
Total Pleasure Rider Program Inc.	40.79		
Registry Income			
Duplicate Registration fees	48.25		
Late Stallion Report fees	296.80		
Registration fees	570.47		
Transfer fees	250.56		
Total Registry Income	1,166.08	Registry Acct. Expense	
USIHC Non-Member fees	74.27	Printing & reproduction-Regist.	246.21
WC Team Tryout Inc.		Reg. WorldFengur Sbscrptn exp.	128.29
WC 2011 Team Tryout Inc.	406.62	Total Registry Acct. Expense	374.50
Total WC Team Tryout Inc.	406.62		
Total Income	2,436.78	Total Expense	1,174.73

Net Income: 1,262.05

06/03/11

USIHC
Balance Sheet Standard
 As of May 31, 2011

	<u>May 31, '11</u>
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	31,147.41
Associated Money Market Acct.	106,060.97
Total Checking/Savings	<u>137,208.38</u>
Other Current Assets	
CDs for Judge Scholarship Fund	
1 yr CD-#2201262884	1,000.86
2 yr CD-#2201262991	2,006.45
4 yr CD-#2201263072	7,480.58
Total CDs for Judge Scholarship Fund	<u>10,487.89</u>
Total Other Current Assets	<u>10,487.89</u>
Total Current Assets	147,696.27
Other Assets	
FEIF prepaid expenses (credits)	562.83
Total Other Assets	<u>562.83</u>
TOTAL ASSETS	<u><u>148,259.10</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended 2011 WC Fund	3,574.11
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended Youth Funds	4,684.13
Total Other Current Liabilities	<u>18,258.24</u>
Total Current Liabilities	<u>18,258.24</u>
Total Liabilities	18,258.24
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	22,958.70
Net Income	10,115.60
Total Equity	<u>130,000.86</u>
TOTAL LIABILITIES & EQUITY	<u><u>148,259.10</u></u>

USIHC
Income and Expense Report
 January through May 2011
 Page 1

Income		Expense	
Competition Inc.		Breeding Committee Exp.	664.90
FEIF World Rankng Comp Fee Inc.	252.70	Competition Comm. Expense	
Total Competition Inc.	252.70	FEIF World Ranking Comp. fee	252.69
		National Ranking Award Expense	645.82
		Total Competition Comm. Expense	898.51
Education Seminar Inc.		Education Seminar exp.	
2011 KY CC Seminar Inc.	3,252.50	2011 KY Seminar - April	3,230.40
Total Education Seminar Inc.	3,252.50	Total Education Seminar exp.	3,230.40
Interest Income	168.12	Elwell Breeding Award	50.21
		FEIF Evaluation fees	313.40
Membership Related Income		Membership Related Expenses	
2011 A/M Dinner Inc.	950.00	Annual Meeting Exp.	
Farm Listing		2011 Annual Meeting	
2011 Farm listing	1,841.29	2011 Annual Meeting Dinner exp.	2,826.66
Total Farm Listing	1,841.29	2011 Annual Meeting exp.	205.26
Membership Dues		2011 Annual Meeting Printing exp.	83.06
2011 Membership Dues		Total 2011 Annual Meeting	3,114.98
2011 Family Membership	3,726.81	Total Annual Meeting Exp.	3,114.98
2011 Individual Membership	8,393.75		
2011 Youth memberships	70.00	Administration	
Total 2011 Membership Dues	12,190.56	Mbshp. Postage	184.62
Total Membership Dues	12,190.56	Office Exp.	44.84
		Total Administration	229.46
		FEIF related expenses	
		FEIF Mbshp fees	1,348.10
		Total FEIF related expenses	1,348.10
Quarterly Inc.		Quarterly Expenses	
Quarterly Adv. Inc.	2,276.86	Graphics	1,000.00
Quarterly back issue sales	30.33	postage for Quarterly	550.11
Total Quarterly Inc.	2,307.19	Quarterly Printing	1,431.64
		Total Quarterly Expenses	2,981.75

USIHC
Income and Expense Report
 January through May 2011
 Page 2

Income		Expense	
Website Inc.		Service fees	
Website Ad Inc.	544.09	Bank Fees	
Total Website Inc.	<u>544.09</u>	Wire fees	23.31
		Bank Fees - Other	<u>-100.00</u>
		Total Bank Fees	<u>-76.69</u>
		Total Service fees	<u>-76.69</u>
		Toll Free line	51.80
		WorldFengur Exp.	<u>648.71</u>
Total Membership Related Income	17,833.13	Total Membership Related Expenses	8,298.11
Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
2011 PRP Program Inc.		2010 PRP Award expense	727.20
2011 PRP Adult fee	558.30	PRP multi year award exp.	<u>742.28</u>
2011 PRP Jr mbshp fee	<u>23.96</u>	Total Pleasure Rider Program Exp.	1,469.48
Total 2011 PRP Program Inc.	<u>582.26</u>		
Total Pleasure Rider Program Inc.	582.26	Promotional Exp.	
		Display booth shipping	268.77
		Equine Affair Exp.	1,664.54
		Other Promotional expenses	209.71
		Promotional Advertising	300.00
		RC Co-op promo exp.	<u>200.00</u>
		Total Promotional Exp.	2,643.02
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	393.00	Clerical for registry	1,880.00
Late Stallion Report fees	1,290.70	Printing & reproduction-Regist.	246.21
Registration fees	2,901.49	Reg. WorldFengur Sbscrptn exp.	128.29
Transfer fees	<u>1,317.95</u>	Registry Postage	<u>130.28</u>
Total Registry Income	5,903.14	Total Registry Acct. Expense	2,384.78
USIHC Non-Member fees	246.69	Youth Exp.	
WC Team Tryout Inc.		Spaejari Award	<u>76.75</u>
WC 2011 Team Tryout Inc.	1,906.62	Total Youth Exp.	76.75
WC Team Tryout Inc. - Other	<u>0.00</u>		
Total WC Team Tryout Inc.	<u>1,906.62</u>		
Total Income	30,145.16	Total Expense	20,029.56

Net Income: 10,115.60

Actual Cash Owned by USIHC

4/30/11		5/31/11
\$ 29,892.87	Checking	\$ 31,147.41
\$ 106,038.46	Money Market	\$ 106,060.97
\$ 10,487.89	CDs	\$ 10,487.89
\$ 562.83	FEIF credit	\$ 562.83
\$ 146,982.05	subtotal	\$ 148,259.10
\$ (4,669.13)	Youth Fund	\$ (4,684.13)
\$ (10,000.00)	Int. Judges Fund	\$ (10,000.00)
\$ (3,574.11)	2011 WC Fund	\$ (3,574.11)
\$ 128,738.81	USIHC Owned Funds	\$ 130,000.86

Net Increase from previous month

\$1,262.05

Youth Cup Tryout Rules and Procedures

What is the Youth Cup?

The FEIF Youth Cup is a seven-day youth competition held every other year in Europe. The YC is a well-supervised event that takes place after 4 days of training with prominent and experienced Icelandic horse trainers. Riders are formed into international teams. These teams receive instruction and compete together following the FEIF rules. The FEIF Youth Cup will:

- Promote friendship across borders.
- Provide awards for teams, individual classes and best all-round riders.
- Offer many types of classes. The tests ask for medium skills in riding.
- Present group lectures and individual instruction.
- Allow riders to gain international show experience.
- Support teamwork.
- Encourage horsemanship and sportsmanship.
- Age is 14 –17 years - you must be turning 14 by December 31st of said year, and you must not be turning 18 by December 31st of said year.
- Description taken from the following link:
<http://www.feiffengur.com/documents/yophil04.pdf>

Tryout Prerequisites

Riders must be members in good standing of the United States Icelandic Horse Congress.

Riders must pay the appropriate fees.

Tryout Process

One copy of a short (5-10 minute) DVD is required showing a Tölt (T1 or T2) program, AND a four-gait (V1), or five-gait (F1) program. You may send as many tests as you like.

Adults and youth may ride for scores only. Scores can be used for national ranking. Please indicate on the try-out form that you are riding for scores only.

Try-out videos must be made no earlier than June 1, 2011 and no later than November 27th, 2011.

The same FEIF judge will judge all the tests.

The minimum score to qualify in each program is 4.5.

Try-out entry deadline is December 1, 2011.

Finalists will be notified by January 18, 2012.

Riders who make the team are allowed to compete in any event at the Youth Cup.

The essay and references are an important part of the application because they are part of the tie breaking process and help to ensure that the United States is represented in a favorable manner.

Send application, a non-refundable check for \$30.00 for each test you would like scored made out to USIHC, DVD, and two personal references to: Amelie Brewster 618 Carroll Street, Apt 3, Brooklyn, NY 11215

phone (646) 709-2526 fax (646) 219-6423
ameliebrewster@yahoo.com

You can find the application on the USIHC website.

Team Selection

Following the evaluation of all video submissions, rider scores will be decided by taking a weighted average of the tests performed. The weighted average guidelines match those used for the World Championship try-outs.

The team shall be selected by first taking the highest qualifying average of both tests: T1 or T2 and V1 or F1. The remaining spaces on the team shall be filled in descending order until a full team is formed or there are no more qualifying combinations.

Ties between riders are broken as follows:

The youth cup team selection committee will evaluate recommendations and experience. The judges will be asked to provide seat/aid scores when they evaluate all the videos. The rider who's better in the most categories will be selected. For example:

Rider A: weighted average of both videos: 7.5

Rider B: weighted average of both videos: 7.5

Rider C: weighted average of both videos: 7.2

Rider D: weighted average of both videos: 7.2

For riders A and B, tiebreakers would be unnecessary because both would be selected for the team.

For C and D, we will use our tie breaking method. The two riders will be compared and the youth cup selection committee will assign first and second place for:

- Recommendations
- Experience
- Seat/aid scores – (scores provided by judges.)

The rider who gets the most first places will be selected.

In the past, we have sent at least three riders. We will also select alternates.

The 2012 Youth Cup is in Germany. Dates and location are TBD.

Application for FEIF Youth Cup, 2012

Date: _____

Name: _____ Birthdate: _____

Address: _____

City: _____ State _____

Phone: (Home) _____ (Cell) _____

Email: _____

I am a USIHC member currently and understand that I must be a member in good standing at the time of the Youth Cup (applicant please sign) _____

I would like to ride for scores only: _____ Scores only riders do not need to fill out rest of form.

Medications currently taking: _____

Health or other issues that chaperones should know about: _____

Parents names: _____ Parents email: _____

Experience riding Icelandics (Include clinics with Icelandic trainers): _____

Icelandic show experience, including scores: _____

One copy of a short (5-10 minute) DVD is required showing a Tolt (T1 or T2) program, AND a four-gait (V1) or five-gait (F1) program. One FEIF judges will judge the DVD. The minimum score to qualify in each program is 4.5. Entry deadline is December 1, 2011. Finalists will be notified by January 18, 2012. Send application, a non-refundable \$30.00 check for each test being judged made out to USIHC, DVD, and two personal references to:

Amelie Brewster 618 Carroll Street Apt. 3, Brooklyn NY 11215
phone (646) 709-2526 fax (646) 219-6423 ameliebrewster@yahoo.com

Country Leader Youth Cup Application Form

Country Leader Description: It is very important that the CL speaks English, is able to work in a team, and to assert oneself. The main task for the CL is responsible for their own country's youths, the connection to the parents as well as the connection to the organization and FEIF. Furthermore, the CL is responsible for the welfare of the horses of their own country (health, keeping, food, and tidiness in the stable area). The CL is responsible for bringing its country's trophies and flags to the FYCup. The CL is also expected to do some work in the organization (organizes one evening and works as a judge secretary during the competition). The CL is responsible for the traveling plans to and from the FYCup for its participants and horses. He/she is also expected to know his/her participants riding abilities and is responsible for equipment (competition (FIPO) rules), and taking part in the CL meetings. Preferably the CL is a person with no nerves and a flexible and a dynamic personality! The CL sleeps in the same room with his/her country's team and is responsible for the quietness during the nights. The CL is also responsible for making sure that his/her country's participants respects and follows the FYCup non-smoking/drinking policy. Description taken from www.feifyouthcup2010 The USIHC will provide \$1000.00 for travel for the Country Leader.

Date: _____

Name: _____ Age: _____

Address: _____

Phone: _____ Email: _____

I am a USIHC member currently and understand that I must be a member in good standing at the time of the Youth Cup (applicant please sign) _____

How long have you been riding? _____

Tell us a little about yourself and why attending this event is important to you. Please include any experience you may have that applies to the Country Leader position (100 words or less).

[illegible]

Country Leader will be announced January 18, 2012.

**Return completed form and one personal reference to: Amelie Brewster 618 Carroll Street Apt. 3,
Brooklyn NY 11215 phone (646) 709-2526 fax (646) 219-6423 ameliebrewster@yahoo.com**

Team Leader Youth Cup Application Form

Team Leader Description TL:

The TL speaks English fluently, has experience in competitions, and has good organizing skills. The main task of the TL is to be a dedicated team leader for his/her team, meaning that he/she is responsible for creating team spirit, following the team to its the trainings, eating meals with the team and taking part in the team test. Furthermore, the task of the TL is to work out the class entries for the team (together with the team). He/she knows the FYC rules, checks equipment and takes part in the TL meetings. Description taken from www.feifyouthcup2010. The USIHC will provide \$1000.00 for travel for the YC Team Leader.

Date: _____

Name: _____ Age: _____

Address: _____

Phone: _____ Email: _____

I am a USIHC member currently and understand that I must be a member in good standing at the time of the Youth Cup (applicant please sign) _____

How long have you been riding? _____

Tell us a little about yourself and why attending this event is important to you. Please include any experience you may have that applies to the Team Leader position (100 words or less).

[illegible]

The Youth Committee will choose the Youth Cup Team Leader. Applications due December 1, 2011.

Team Leader will be notified by January 18, 2012.

**Return completed form and one personal reference to: Amelie Brewster 618 Carroll Street Apt. 3,
Brooklyn NY 11215 phone (646) 709-2526 fax (646) 219-6423 ameliebrewster@yahoo.com**